

HOPEWELL AREA SCHOOL BOARD  
REGULAR WORK MEETING  
OCTOBER 11, 2016

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, October 11, 2016, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:05 p.m. by David Bufalini, Board President.

Prayer and flag salute was led by Dr. Miller. Roll call by the secretary followed. Those Directors in attendance were:

David Bufalini  
Lesia Dobo  
Rob Harmotto  
Lori McKittrick  
Anna Segner  
Jeffrey Winkle

Members absent:  
John Bowden  
Daria Minton  
Daniel Santia

Also in attendance were: Dr. Michelle Miller, Superintendent; John Salopek, Solicitor; Johannah M. Robb, Business Administrator; Nancy Barber, Secretary; Michael Allison and Edward Katkich, Principals; and citizens.

Dr. Miller announced that the following items would be voted on later in the meeting. He then proceeded to review the agenda in its entirety.

**Education/Curriculum/Instruction:** Mrs. Dobo, Chair; Mrs. Minton, Co-Chair

1. Contract with Cumberland Therapy Services, LLC to provide School Psychologist services for the 2016-2017 school year at a cost of \$71.00 per hour, effective October 12, 2016.

**Buildings and Grounds:** Mrs. Segner, Chair; Mr. Santia, Co-Chair

1. Change order EC-002 in the amount of \$1,232.00 to install additional lights in the auditorium not included in the original drawings.

**Finance and Budget:** Mr. Bowden, Chair; Mr. Winkle, Co-Chair

1. Transfer of \$500,000 from the General Fund to the Capital Reserve Fund as of June 30, 2016.
2. Transfer of \$218,901.81 from the General Fund to the Food Service Fund as of June 30, 2016.

**Nutrition & Food Services:** Ms. McKittrick, Chair; Mr. Bowden, Co-Chair

1. Contract to sell snacks to the Beaver County YMCA for their before and after school program during the 2016-2017 school year.

**Personnel:** Mr. Harmotto, Chair; Mrs. Segner, Co-Chair

1. Revised employee dress code for instructional staff (teachers, aides and secretaries).
2. Employment of Kristyn Stowers, individual aide at Margaret Ross Elementary School, effective October 17, 2016.
3. Employment of Shirley Hardy, individual aide at Independence Elementary School, effective October 20, 2016.

Dr. Miller said that the following items would be voted on during the October 25, 2016 Business Meeting.

**Education/Curriculum/Instruction**

1. Agreement with Maiello Brungo & Maiello to act as special counsel to the District on an as needed basis.
2. Contract with West Interactive Services Corporation for a one year contract for SchoolMessenger, a school notification system, at a cost of \$4,441.80.
3. Annie McCune, a student at Geneva College, to fulfill a student teacher placement January 10, 2017 through March 3, 2017 under the guidance of Nancy Miller.
4. Isabella Hindes, a student at Geneva College, to fulfill a student teacher placement January 10, 2017 through March 3, 2017 under the guidance of Ciara Cutone.
5. Articles of Agreement with the Beaver Valley Intermediate Unit to provide Regional WAN – Wide Area Network, PAIUnet 2.0 and Internet service at a cost of \$8,981.20 for the 2016-2017 school year.

6. Articles of Agreement with the Beaver Valley Intermediate Unit to provide IP Address Block at a cost of \$64.00 for the 2016-2017 school year.
7. Articles of Agreement with the Beaver Valley Intermediate Unit to provide Discovery Education at a cost of \$1.31 per student for the 2016-2017 school year.
8. Articles of Agreement with the Beaver Valley Intermediate Unit to provide Discovery Education – Local Host at a cost of \$530.00 for the 2016-2017 school year.
9. Articles of Agreement with the Beaver Valley Intermediate Unit to provide Internet 2 Service at a cost of \$2,000.00 for the 2016-2017 school year.
10. Articles of Agreement with the Beaver Valley Intermediate Unit to provide OverDrive School Digital Library Access at a cost of \$1,456.00 for the 2016-2017 school year.

### **Buildings and Grounds**

1. Request of Girls Youth Basketball to you Gym B at the Junior High School from 6:00 p.m. until 9:00 p.m. from October through March for practice and games.
2. Request of Jason Martsof to use the wrestling room at the Junior High School on October 29, 2016 from 10:00 a.m. until 2:00 p.m. for a wrestling camp.

### **Finance**

1. Resolution to participate in the Beaver Valley Intermediate Unit's Joint Purchasing Program for the 2017-2018 school year at a cost of \$600.00.

### **Legislative:**

1. The HASD Board of Directors Reorganization meeting on December 6, 2016 at 7:00 p.m. in the Central Administration Board Room.
2. Informational:
  - a. Proposed schedule for School Board meetings.

### **Personnel**

1. Change of employment status for Nicholas Slapikas from 4/6 English teacher at the Senior High School to full time English teacher, effective August 24, 2015.
2. Change of employment status for Olivia Costanza from permanent transportation aide to substitute transportation aide, effective August 15, 2016.

3. Resignation of Marissa Henry, transportation aide, effective February 24, 2016.
4. Resignation of Thomas Hunt, transportation aide, effective January 13, 2016.
5. Employment of Sarah Fischer as a substitute nurse, effective September 30, 2016.
6. Resignation for retirement of John Lasky, custodian at the Junior High School, effective January 2, 2017.
7. Appointment of William Blue as a volunteer bowling coach, effective October 26, 2016.
8. Substitute personnel rosters.

### **Visitors**

No visitors wished to address the Board.

At this point in the meeting, Mr. Bufalini returned to Education/Curriculum/Instruction.

### **Education/Curriculum/Instruction by Mrs. Dobo, Chair**

#### **MOTION #1**

By Lesia Dobo, seconded by Lori McKittrick, to approve the contract with Cumberland Therapy Services, LLC to provide School Psychologist services for the 2016-2017 school year at a cost of \$71.00 per hour, effective October 12, 2016. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

### **Buildings and Grounds by Mrs. Segner, Chair**

#### **MOTION #2**

By Anna Segner, seconded by Lesia Dobo, to approve the Change Order EC-002 in the amount of \$1,232.00 to install additional lights in the Auditorium at the Senior High School not included in the original drawings. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

### **Finance and Budget by Mr. Winkle, Co-Chair**

#### **MOTION #3**

By Jeff Winkle, seconded by Lesia Dobo, to approve the transfer of \$500,000 from the General Fund to the Capital Reserve Fund as of June 30, 2016. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

MOTION #4

By Jeff Winkle, seconded by Anna Segner, to approve the transfer of \$218,901.81 from the General Fund to the Food Service Fund as of June 30, 2016. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

**Nutrition & Food Service by Ms. McKittrick, Chair**MOTION #5

By Lori McKittrick, seconded by Jeff Winkle, to approve the contract to sell snacks to the Beaver County YMCA for their before and after school program during the 2016-2017 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Personnel by Mr. Harmotto, Chair**MOTION #6

By Rob Harmotto, seconded by Lesia Dobo, to approve the revised employee dress code for instructional staff (teachers, aides and secretaries). MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #7

By Rob Harmotto, seconded by Anna Segner, to approve the employment of Kristyn Stowers as an individual aide at Margaret Ross Elementary School, effective October 17, 2016. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #8

By Rob Harmotto, seconded by Lori McKittrick, to approve the employment of Shirley Hardy as an individual aide at Independence Elementary School, effective October 20, 2016. MOTION carried unanimously by an affirmative vote of all Directors in attendance

**Other Business**

Prior to the Board meeting, Dr. Miller removed a multi-year contract with Questeq from the agenda so that additional discussion can be had with the Board.

**Adjournment**

There being no further discussion or recommendations to come before the Board of Directors, Mr. Bufalini asked for a motion for adjournment.

MOTION by Lesia Dobo, seconded by Lori McKittrick, that the meeting be adjourned.  
MOTION CARRIED.

Mr. Bufalini adjourned the meeting at 7:35 p.m.

HOPEWELL AREA SCHOOL BOARD

David Bufalini, Board President

Nancy Barber, Secretary